



ENROLLMENT APPLICATION

Name: _____ Birth Date: _____

Address: _____

City: _____ Province/State: _____

Postal/Zip Code: _____ Phone: _____ E-mail: _____

SIN/SS#: (optional) _____

Start Date: _____ Cosmetology Esthiology

ADMISSION REQUIREMENTS

The Aveda Institute Victoria reserves the right to review applications for admission on an individual basis. To be considered for admission to the Institute, an applicant must complete the following (see "Admissions Procedures" information sheet): Career Planning Session. General Information Form. Personal Statement. Letter of Reference. Current Resume. High school transcript indicating graduation OR copy of General Education Diploma (GED) OR proof that the applicant will be 19 years of age prior to the official start date. Completed and signed Enrollment Application, accompanied by \$50.00 (\$100.00 for international students) application fee.

NOTICE OF CANCELLATION

The Student's enrollment can be terminated only by written notice to the Institute by the student if the student withdraws; or by the Institute to the student if the Institute dismisses a student. Refunds owing to students must be paid within thirty days of the institution receiving written notification of withdrawal, or within thirty days of an institution's written notice of dismissal.

REFUND POLICY

- If the school does not accept a student's application, all money collected by the school must be refunded with the exception of the application fee.
- If a course is cancelled subsequent to a student's enrollment, the school provides a full refund of all money paid.
- If the school is permanently closed subsequent to a student's enrollment, the school provides a full refund of all money paid.
- For detailed information regarding the refund policy, please refer to attached Refund Policy document.

I hereby apply for admission to the Aveda Institute Victoria in accordance with the terms and conditions set forth in the Enrollment Application.

Signed by Applicant

Date

Guarantor (required if applicant is under 19)

Date

Accepted by Aveda Institute Victoria

Date



REFUND POLICY

Refund policy for students:

a) Refunds before the program of study begins:

1. If written notice of withdrawal is received by the institution less than seven (7) calendar days after the contract is made, and before the commencement of the period of instruction specified in the contract, the institution may retain the lesser of 10% of the total tuition and fees due under the contract or \$250.
2. Subject to subsection (a) (1), if written notice of withdrawal is received by the institution thirty (30) calendar days or more before the commencement of the period of instruction specified in the contract, the institution may retain the lesser of 10% of the total tuition and fees due under the contract, or \$750.
3. Subject to subsection (a) (1), if written notice of withdrawal is received by the institution less than thirty (30) calendar days before the commencement of the period of instruction specified in the contract, the institution may retain the lesser of 20% of the total tuition and fees due under the contract, or \$1000.

b) Refunds after the program of study starts:

1. If written notice of withdrawal is received by the institution, or a student is dismissed, before 10% of the period of instruction specified in the contract has elapsed, the institution may retain 30% of the tuition and fees due under the contract.
2. If written notice of withdrawal is received by the institution, or a student is dismissed, after 10% and before 30% of the period of instruction specified in the contract has elapsed, the institution may retain 50% of the tuition and fees due under the contract.
3. If a student withdraws or is dismissed after 30% of the period of instruction specified in the contract has elapsed, no refund is given and the full tuition outlined in the contract becomes due.