



ADMISSIONS PROCEDURES

REQUIREMENTS:

These requirements may be completed in any order. However, the Career Planning Session may provide you with the tools to discover whether the programs offered at the Aveda Institute Victoria meet your learning needs, and may also provide helpful guidance regarding the admissions process.

- 1) Career Planning Session with a school representative, conducted in person, over the phone or Skype.
- 2) General Information Form, found in the application package.
- 3) Personal Statement that describes in your own words your reasons for applying to the Aveda Institute Victoria, relevant skills and qualities you have demonstrated, and any other relevant information, such as your future goals and what steps you have taken to research your choice. Your statement should be a minimum of one page, on 8 ½ by 11-inch paper and include your signature.
- 4) Letter of Reference from an individual not related to you. We will only accept the following examples: employer, teacher, member of volunteer organization, minister. This may be a professional or a character reference and must be signed by the author. Unsigned reference letters will not be accepted.
- 5) A Current Resume.
- 6) You must be either a high school graduate or at least 19 years of age prior to the official start date of your course. Submit a high school transcript indicating graduation OR a copy of your General Education Diploma (GED) OR proof that you will be 19 years of age prior to the official start date, for example a clear photocopy of your Driver's License.
- 7) Completed and signed Enrollment Application, accompanied by a \$50 application fee (\$100 for international students.)
IMPORTANT: The signed application and fee finalize your intent to apply to the program, and must be received before a space can be reserved in a class.

*Once you have submitted all required materials, you will receive a written notice of acceptance or rejection.

WHAT WE'RE LOOKING FOR WHEN WE LOOK AT YOUR APPLICATION:

The Aveda Institute Victoria welcomes applications from motivated individuals who seek to fulfill a commitment to personal excellence. Assessment is based on review of the application materials listed above, references, and supplemental information from the Career Planning Session. We look for the following qualities:

- Evidence of previously demonstrated skills or aptitudes (e.g. creativity, manual dexterity, formal or informal involvement in beauty or wellness).
- Proven ability to work well with others.
- Proven ability to set and achieve goals.
- Proven communication skills, including comprehension of English.
- Evidence that your intent to attend the Aveda Institute Victoria represents a researched choice that fits with your career and personal goals.

*The Aveda Institute Victoria requires that all applicants meet the minimum admission requirements. If an applicant does not meet the minimum requirements the requirements can not be waived by The Aveda Institute Victoria or the student.

*The Aveda Institute Victoria reserves the right to review each applicant on an individual basis. In its admissions, instruction, and graduation policies, it practices no discrimination on the basis of race, religion, color, financial status, sex, national origin, age, veteran status, or sexual orientation.

* The required number of enrolled students must meet the school minimum in order for a program of study to commence. Aveda Institute Victoria reserves the right to change or cancel a program commencement date, tuition or kit fees with a minimum of 3 weeks notification to the enrolled student prior to the program start date.